



East Morton CE Primary School

Street Lane, East Morton, Keighley, West Yorkshire BD20 5SE

Telephone: 01274 569447 • Head Teacher: Mrs Anne Proctor

Website: www.eastmortonceprimary.co.uk

A member of
the **b dot** family

Pupil Acceptable Use Agreement 2026-27

This Acceptable Use Agreement is intended to ensure:

- that all pupils will be responsible users and stay safe while using the internet and other communication technologies for educational and personal use
- that school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk
- The school will endeavour to provide all pupils with appropriate access to technology to enhance learning opportunities.

Acceptable Use Agreement

- I will only click on a button when I know what it does. If I get stuck, I will ask for help
- I will make sure that I keep my personal details safe and secure (such as full name, address, phone numbers etc)
- I will not share or tell anyone my login details and passwords
- I will only access my own documents and work; I will not open, edit or delete other people's
- I will make sure that my contact with other children and adults is polite, sensible and responsible. I will only contact people I have permission to contact.
- I will only use class or school logins and email addresses when I have permission to do so. I will only open email attachments from people I know or when a teacher has approved them.
- If I find something upsetting online, I will tell a teacher or trusted adult immediately. If this happens at home, I will tell a trusted adult straight away.
- I will support the school's approach to online safety and will not deliberately upload or add any images, sounds or texts that could upset any member of our school community.
- I will use AI tools responsibly, safely and only when instructed or permitted as part of my learning.
- I will be responsible for my behaviour when using technologies in school because I know these rules are to keep me safe
- I understand that I am not allowed to bring technology into school unless specific permission has been granted by my class teacher
- I understand that I may only bring a mobile phone to school if I am in Year 5 or Year 6 and my parents/carers wish me to carry one when walking home independently. Mobile phones must be handed to my class teacher at the start of the school day and will be stored securely until the end of the day. If I bring a mobile phone to school, it must be switched off at all times whilst on school premises. I understand that mobile phones are brought to school solely for use before and after school. Any inappropriate use may result in a sanction and confiscation of the device. The phone will then be returned to a parent or carer. I understand that my use of technology in school may be monitored and that concerns regarding inappropriate use will be reported to the Head Teacher and Designated Safeguarding Lead (DSL).
- I understand that if there are concerns about my use of technology in school, my parent/carers may be contacted and invited into school to discuss the matter.

The use of the internet and mobile technologies has become an important part of our learning in school. We expect all children to be safe and responsible when using them.

Pupil's Name..... Signed..... Date.....

All aspects of this agreement have been explained to your child in an age-appropriate and child-friendly manner, using language that is easy to understand and intended to promote the safe and responsible use of technology. Please read and discuss these safety rules with your child and return this signed page to school. If you have any questions regarding your child's online safety, please contact the school.

Parent/Carer..... Signed..... Date.....

East Morton CE Primary School Online Safety Team:

Head Teacher – Mrs Anne Proctor

Designated Safeguarding Lead for Online Safety – Mrs Emma Petts

Deputy Designated Safeguarding Lead- Mrs Anne Proctor

Designated Safeguarding Lead for Early Years – Mrs Emma Petts

Executive School Business Manager – Mrs Suzanne Wahed

Online Safety Governor – Mrs Alison McGonigle

Review date: September 2027