



## Online Learning Code of Conduct 2020-2021

These protocols have been designed to keep everyone safe when participating in any live communication which takes place between school staff and pupils at home.

### Expectations of Pupils:

1. All pupils must ensure that they are wearing suitable clothing (e.g. not pyjamas).
2. We ask that all children engage in sessions to the best of their ability.
3. Pupils must adhere to the school's usual behavioural expectations.
4. Pupils, with parental support, should try to attend any scheduled sessions on time.
5. Pupils must sign in using their school account.
6. Pupils, where necessary, will follow the teacher's directions as to when their cameras should be on.
7. No sessions are to be recorded or photographed by pupils in any way.
8. The teacher or pupils may mute their microphone until asked to speak.
9. The text function should only be used to ask and answer questions and discuss the work, not for general chat. And no they must communicate together on the platform after the meeting has finished.

### Expectations of Parent/Carers:

1. Organise your child to be in a quiet room/area for the session to reduce background noise and allow them to focus. This should be public space, not a bathroom or a child's bedroom for example.
2. Consider the background where your child is sitting, ideally ensure it is plain and blank. It should not include any personal information (e.g. photos).
3. Face to face sessions are for pupils and teachers only. All parent/teacher communication should be via the usual procedures (such as the class email account [yearx@eastmorton.bradford.sch.uk](mailto:yearx@eastmorton.bradford.sch.uk))
4. Parents/Carers may not record, share or comment on public forums about individual teachers.
5. Parents/Carers may not share links to sessions.
6. Where a link to a meeting is lost, the teacher will attempt to reopen the meeting once, and if this fails, will post a message in the chat to say the session has ended.
7. No sessions are to be recorded or photographed by parents in any way.
8. An appropriate adult must remain responsible for monitoring and supervising any remote learning sessions to ensure the child is safe and using it appropriately.
9. Please be aware that sessions may be recorded for safeguarding purposes.